

**Organisation Name ISCRE**

**Ipswich IP1 3EP**

**Job Title Project Officer**

**Salary £30,000 per annum**

**37 hours per week**

**Job Type Fixed Term for 2 years and 6 Months (Possibility of extension subject to funding)**

### **Your role**

The main purpose of the role is to create and facilitate engaging interventions that build confidence, develop essential skills, and inspire young people to reach their full potential.

Guide young people towards relevant educational opportunities, training programmes, and apprenticeships, with a focus on pathways to Sizewell C apprenticeships.

Empowering young people, particularly those who have had to overcome challenges and obstacles to realise their ambitions. By building confidence, developing essential skills, and providing access to transformative work opportunities, such as apprenticeships with Sizewell C, you'll directly contribute to unlocking their potential and preparing them for successful careers.

### **Your responsibilities**

- **Design & Deliver Impactful Workshops** - Create and facilitate engaging workshops and activities that build confidence, develop essential skills, and inspire young people to reach their full potential.
- **Provide Mentorship & Co-ordinate** – work with a team of mentors to - Build strong, positive relationships with young people, offering personalised support and guidance as they navigate their personal and professional development.
- **Unlock Potential & Foster Growth** - Identify and nurture individual strengths, helping young people overcome challenges and develop the skills needed for success in education, training, and employment.
- **Facilitate Career Pathways** - Guide young people towards relevant educational opportunities, training programmes, and apprenticeships, with a focus on pathways to Sizewell C.
- **Collaborate & Network** - Work closely with schools, parents, community organisations, and Sizewell C representatives to ensure the programme's success.
- **Monitor & Evaluate Progress** - Track programme outcomes, collect data, and prepare reports to evaluate the impact of interventions and ensure continuous improvement.
- **Manage Programme Logistics** - Handle administrative tasks, maintain accurate records, and ensure smooth programme delivery.

### **You will need:**

- Experience of working with young people and an understanding of the challenges faced by barriers to their development
- Passionate about empowering young people and creating positive change
- An excellent communicator and relationship builder, with strong interpersonal skills

### **About us**

ISCRE - Ipswich Suffolk Council for Racial Equality is a charity that has been operating in Ipswich and Suffolk for 47 years. We are a nationally recognised charity working in fields such as the

criminal justice, policing, employment, education, health and social care. Our goal is to foster equality and fairness for the people of Suffolk by encouraging organisations to implement policies and practices which promote equality of opportunity and good relations between all people.

**We will offer you:**

- **Meaningful Impact** - Directly contribute to the personal and professional development of young people in Suffolk.
- **Professional Growth** - Gain valuable experience in youth work, community development, and project management.
- **Collaborative Environment** - Work alongside a passionate and supportive team.
- **Competitive Salary** - £30,000 per annum.
- **Partnership with Sizewell C** - Play a key role in connecting young people with exciting career opportunities.

**For more information:**

For an informal discussion only, please contact Contact Sharon Lee on (01473) 408 111

**How to apply:**

For an application pack please email: [office@iscre.org.uk](mailto:office@iscre.org.uk) or telephone 01473 408111  
Completed application to be returned to [office@iscre.org.uk](mailto:office@iscre.org.uk)

Closing date: 1.00pm 17<sup>th</sup> April 2025.

Interview date: 24<sup>th</sup> April 2025.